



Smithsonian Institution

Smithsonian's LiveSafe

Installation & Registration Instructions



LiveSafe is Smithsonian's app for Emergency Alert notifications.

AVAILABLE for download on iOS or Android operating systems.

The following slides provide information on how to **DOWNLOAD AND REGISTER**

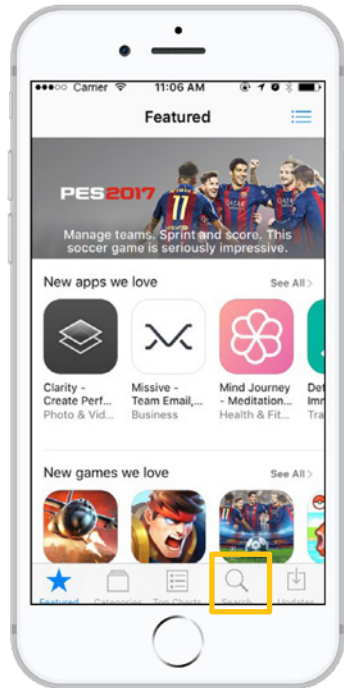
Installing & Set-Up: iOS



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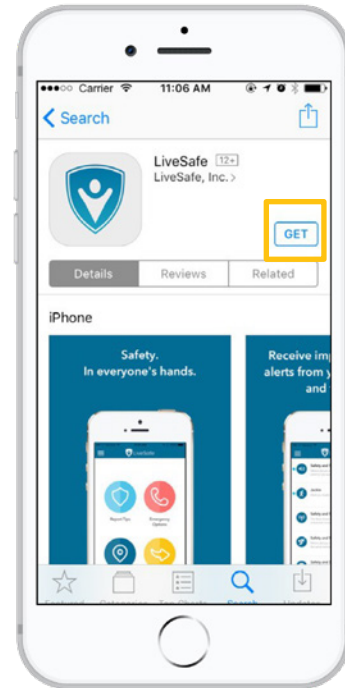
STEP 1



OPEN APP STORE

Open the Apple “App Store.” Tap the “Search” icon at the bottom.

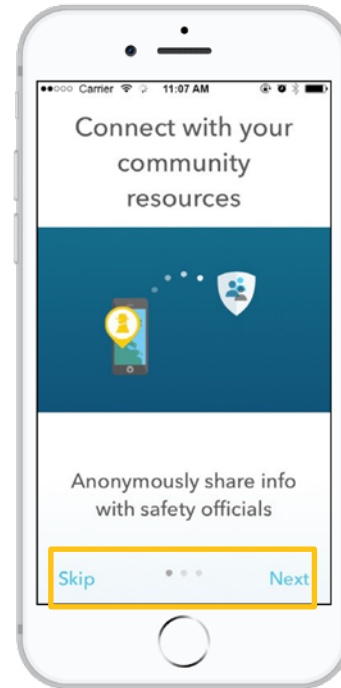
STEP 2



DOWNLOAD LIVESAFE

Search for & download “LiveSafe.” Tap “Open” to start registering.

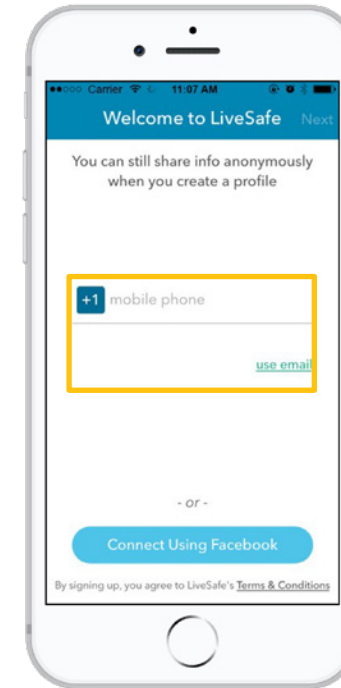
STEP 3



TUTORIAL

Swipe to the left to start. Read the tutorial or continue to registration by tapping “skip” at the bottom.

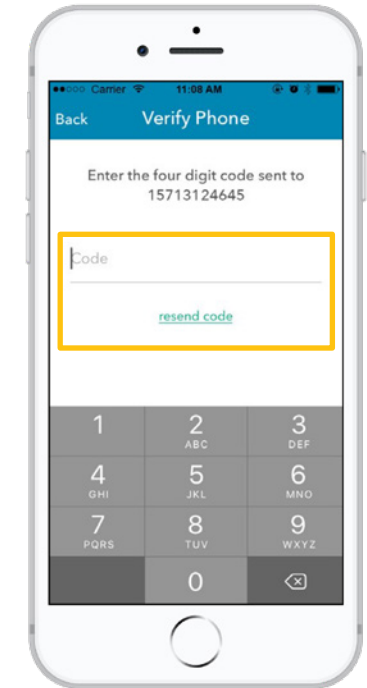
STEP 4



START REGISTERING

Enter your mobile phone number or email address.

STEP 5



VERIFY YOUR CONTACT

When prompted, verify your account for the registration method chosen. Either enter the four digit code sent to you via SMS text message or tap the link sent to your email address.

Installing & Set-Up: iOS

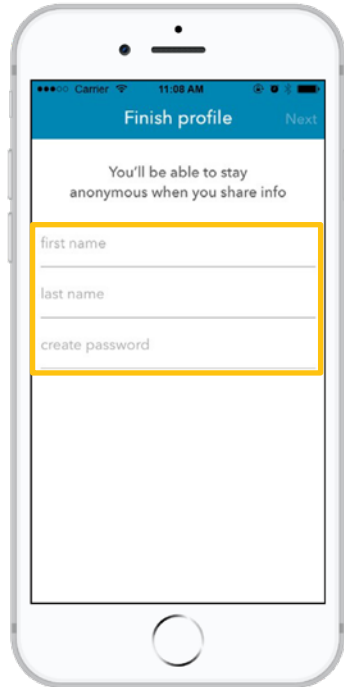


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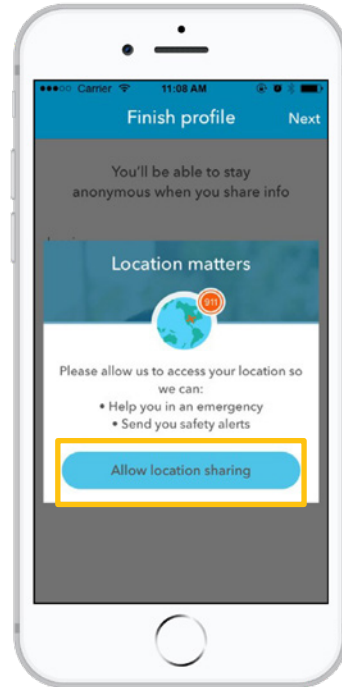
STEP 6



FINISH YOUR PROFILE

Enter your first and last name. Create a password and tap “Next” at the top right.

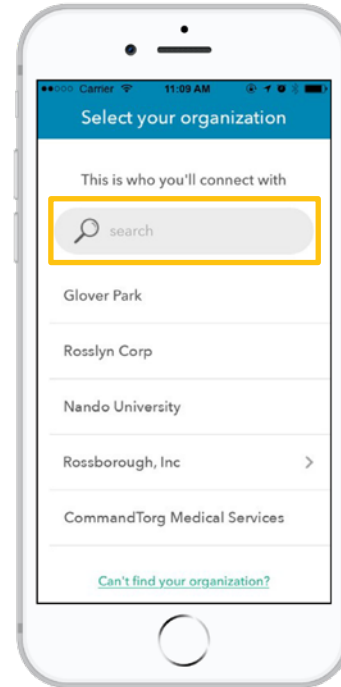
STEP 7



ENABLE LOCATION

When prompted, enable “Allow Location Sharing” by tapping “Allow.”

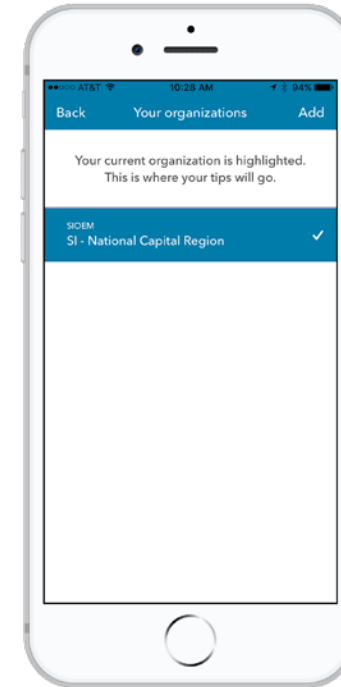
STEP 8



SELECT ORGANIZATION

Search for and select your organization (SIOEM). Then you can select the appropriate SI locations.

STEP 9



SELECT ADDITIONAL LOCATIONS

To receive alerts for multiple locations, from the app home screen select the menu icon in the upper left corner then select “Settings.” Hit “Manage Organizations” then tap “Add” to add another location. Repeat this step to add as many locations as you’d like.



Ensure LiveSafe has your phone number and email information. From the app home screen menu, select settings, then edit profile, and update any information that is missing.

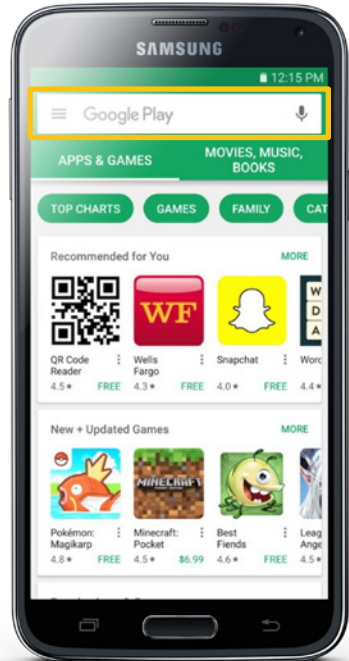
Installing & Set-Up: Android



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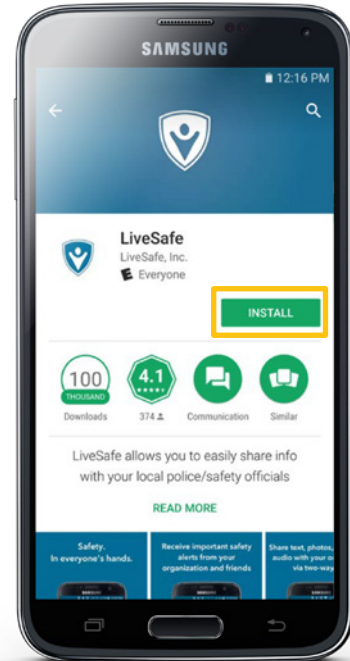


STEP 1



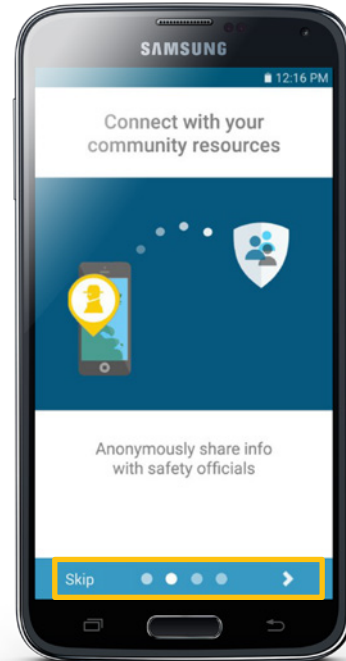
OPEN GOOGLE PLAY
Open the Google Play app store on your device. Tap the search box at the top of the page.

STEP 2



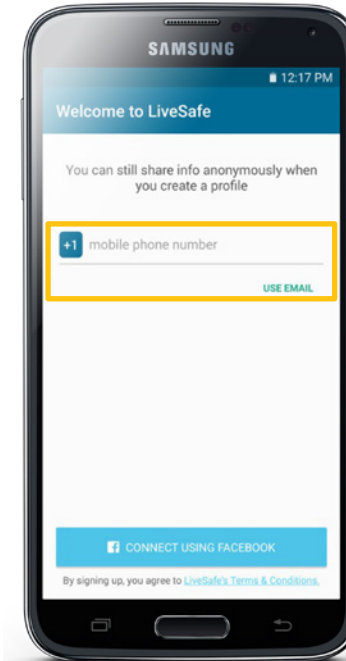
DOWNLOAD LIVESAFE
Search for “LiveSafe” and tap “Install” to download. Tap “Open” to start registering.

STEP 3



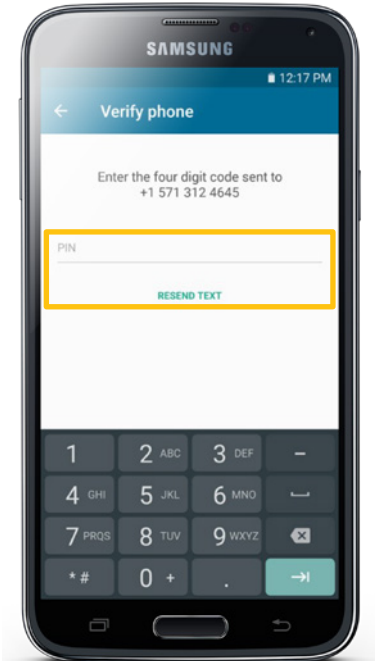
TUTORIAL
Swipe to the left to start. Read the tutorial or continue to registration by tapping “skip” at the bottom.

STEP 4



START REGISTERING
Enter your mobile phone number or email address.

STEP 5



VERIFY YOUR CONTACT
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Installing & Set-Up: Android

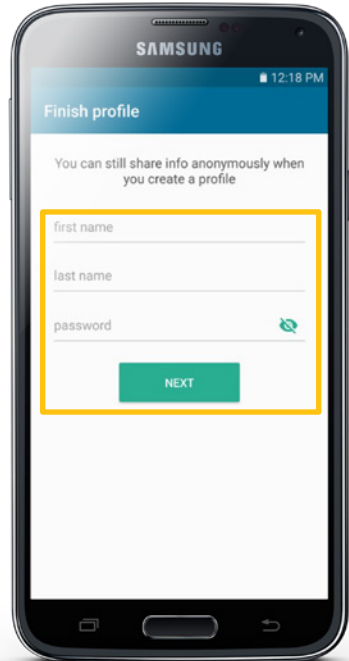


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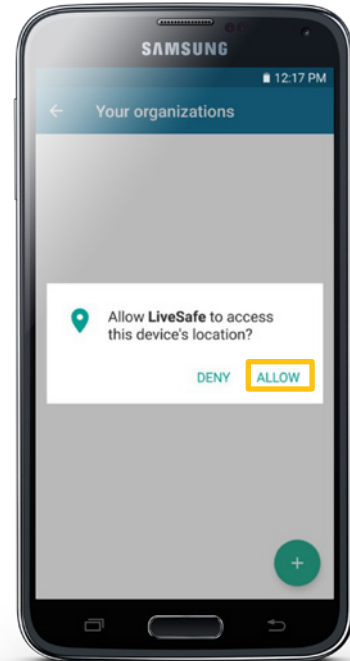
STEP 6



FINISH YOUR PROFILE

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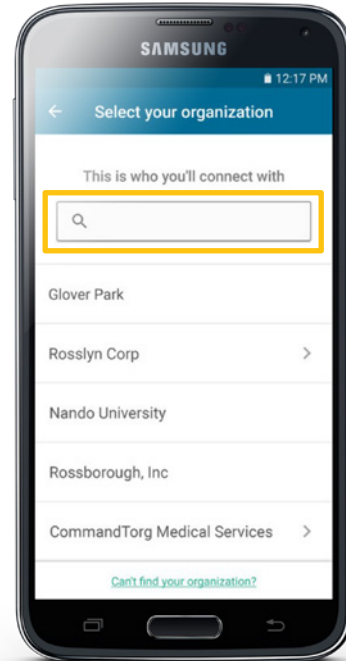
STEP 7



ENABLE LOCATION

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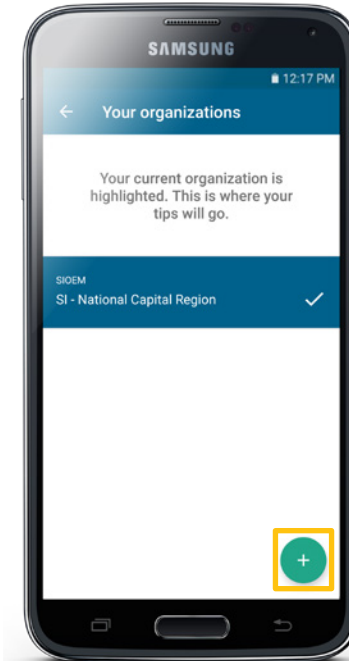
STEP 8



SELECT ORGANIZATION

Search for and select your organization (SIOEM). Then you can select the appropriate SI locations.

STEP 9

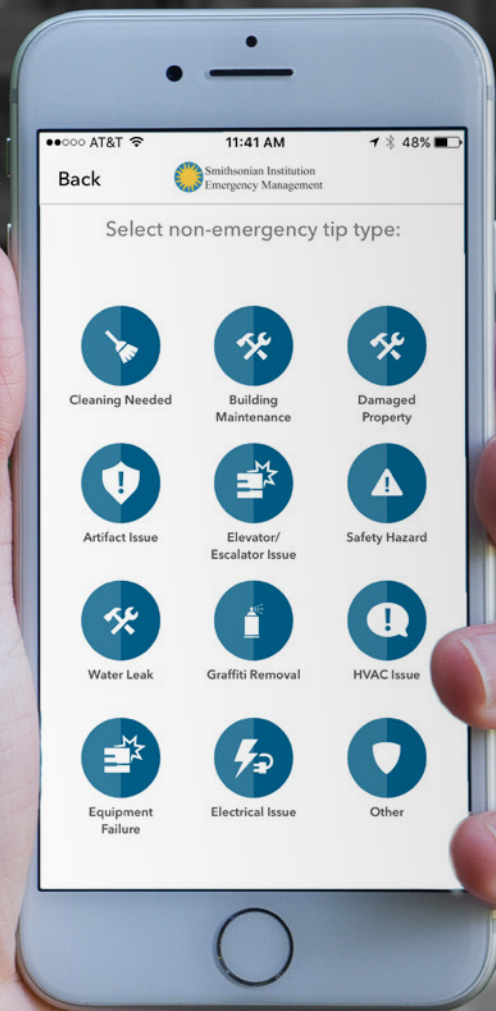


SELECT ADDITIONAL LOCATIONS

To receive alerts for multiple locations, from the app home screen select the menu icon in the upper left corner then select “Settings.” Hit “Manage Organizations” followed by the plus icon to add another location. Repeat this step to add as many locations as you’d like.



Ensure LiveSafe has your phone number and email information. From the app home screen menu, select settings, then edit profile, and update any information that is missing.



Congratulations
on your installation
and registration!